

**Notice of Findings**

**Notice To:** Jackie Weis - Director

**Facility Name:** Lil' Bits N' Spurs

**Owner:**

**Site Address:** 2841 West C St.

**City/State/Zip:** Torrington, WY 82240

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 03/13/2020, and investigated by Kathy Geringer.

A statement of childcare allegation, CPL-4932, was provided on 03/18/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 3. Provider, Director, and Staff Requirement  
(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Allegation: A Wyoming Central Registry for a working staff expired on 7/16/2019 and was not updated until 2/12/20.

Explanation of Findings: During the annual licensing renewal process it was found a Wyoming Central Registry for a working staff expired on 7/16/2019 and was not updated until 2/12/20. Child Care Licensing rules require annual Wyoming Central Registries to be completed on all staff.

Action Required: Please submit a Corrective Action Plan stating how you will ensure annual Wyoming Central Registries are completed on all staff.

Corrective Action Plan Due Date: 04/06/2020

Corrective Action Plan Achieved Date:

Compliance Due Date: 03/13/2020

Compliance Achieved Date: 03/13/2020

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Kathy Geringer  
Address: 1556 Progress Court  
City/State/Zip: Wheatland WY 82201  
Phone: 307-322-3790  
Email: Kathy.Geringer@wyo.gov

Licenser Supervisor: Regien Hasperhoven  
Address: 877 N 8th Street W, Second Floor  
City/State/Zip: Riverton WY 82501  
Phone: 307-857-9281  
Email: Regien.Hasperhoven@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Kathy Geringer', written in a cursive style.

Date: 03/23/2020

Kathy Geringer

CC: