

Notice of Findings

Notice To: Cristy A Pelham - Director
Facility Name: Sweetwater Co. Child Dev. Center- Green River
Owner:
Site Address: 1715 Hitching Post
City/State/Zip: Green River, WY 82935

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 02/20/2019, and investigated by Sharon Pauley

A statement of childcare allegation, CPL-43218, was provided on 03/01/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement
(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Explanation of Findings: During review of staff records on 2/20/19, it was discovered that two staff members, Debbie Marshal and Becky Figgins, did not have current Central Registry checks in their staff files.

Action Required: The licenser required on 2/22/19 that one staff, Ms. Figgins, could not work directly with children until the results of her Central Registry comes back. The Central Registry for Debbie Marshal was received back on 2/22/19. Please submit a Corrective Action Plan that ensures that the Central Registries will be kept current for all staff. Please be sure your plan includes what is going to be done to keep the Central Registries current and in the staff files. Please state when/ how your Corrective Action Plan will be checked to ensure that compliance is achieved and maintained. Your CAP Corrective Action Plan is due on 3/15/19. Please alert Licensing when Becky Figgins' Central Registry results have been processed and are on-file, and the date she will return to work.

Corrective Action Plan Due Date: 03/15/2019
Corrective Action Plan Achieved Date: 03/06/2019
Compliance Due Date:
Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Veronica Endecott
Address: 1100 Pine Ave Suite 1C
City/State/Zip: Kemmerer WY 83101
Phone: 307-877-3664
Email: veronica.endecott@wyo.gov

Licenser Supervisor: Michelle Tucker
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: michelle.tucker1@wyo.gov

Signature: _____
Stoney Busch for Veronica Endecott

Date: _____

CC:
Brenda Roosa - Board President
roosab@cdckids.org