

PROVIDER/DIRECTOR		FACILITY NAME	FACILITY TYPE: CCC	HOURS: Mon: 08:00AM - 01:00PM Tues: 08:00AM - 01:00PM Wed: 08:00AM - 01:00PM Thur: 08:00AM - 01:00PM Fri: -
Lina Collado		Teton Literacy Center	DATE 03/16/2021	TIME 11:00 AM
STREET ADDRESS		CITY	TELEPHONE NUMBER	CAPACITY
1715 High School Road		Jackson	307-733-9242	26
ASST. DIRECTOR'S NAME /INFANT DIRECTOR			NUMBER OF INFANTS ENROLLED	
			0	
Reason for visit: <input checked="" type="checkbox"/> Facility Inspection <input type="checkbox"/> Compliance Monitoring				
CODES: C - Compliant V - Violation N - Needed TA - Technical Assistance NA - Not Applicable				
POSTING				
C	1.	License visibly posted.		
C	2.	Zoning Approval: (once, annual, none, other)		
C	3.	Emergency numbers posted.		
C	4.	Evacuation floor plans and procedures posted by all exits.		
MEDICATION AND FIRST AID				
NA	5.	All medications safely stored. Medications are administered according to licensing requirements. (diaper bags)		
C	6.	First Aid kit is complete and available. (Also includes travel kits.)		
SUPERVISION/NAPPING				
NA	7.	FCCH/FCCC: Awake infants and toddlers must be directly supervised by staff at all times.		
NA	8.	FCCH/FCCC: Children in Kindergarten or under 6 years old are directly supervised outside.		
NA	9.	FCCH/FCCC: Children 6 and over in adjacent fenced outdoor areas if direct access, staff can clearly hear what happens and is attentive, moving from one area to the other every couple of minutes.		
NA	10.	FCCH/FCCC: Napping Children: Not within sight, must be within easy hearing distance and be checked on every few minutes. Once awake all requirements are to be met.		
NA	11.	FCCH/FCCC: All children on the same level of staff at all times.		
C	12.	CCC: Children are directly supervised by staff in each approved area of the facility.		
NA	13.	CCC: Napping children: At least one staff directly supervising napping children. Staff numbers maintained within facility to meet overall staff:child ratios.		
NA	14.	Infants are placed on a firm flat surface, on their back to sleep, without anything over their head or face, nothing placed in the crib, bassinet, or playpen, no swaddling without a written statement and instructions, a sleeper or sack available with instructions. Infants are actively supervised every 5 minutes to see the infant's face and observe color and breathing.		
NA	15.	Cots or pads are spaced at least 2 feet apart on all sides.		
NA	16.	Cribs are spaced 3 feet apart on all sides and are compliant with CPSC standards.		
NA	17.	Storage/Separate bedding is available for rest time.		
NA	18.	Bedding is washed once a week or more often as needed.		
HEALTH AND SAFETY				
NA	19.	Commercial Constant Air Inflatable Devices have parental permission slips on file.		
C	20.	Unapproved areas of the facility are inaccessible to children.		

C	21.	Play areas, equipment, and toys shall be maintained in a clean, uncluttered, safe condition and free of hazards.
C	22.	Toys shall be suitable for age and development.
C	23.	Porches, steps, stairs and walkways are in good repair and safe condition and free of clutter.
NA	24.	Window wells are covered, but don't impede egress or allow for entrapment.
C	25.	Potentially dangerous items shall be inaccessible.
C	26.	Cords and ropes are inaccessible.
C	27.	Stairs, decks, and elevated porches shall have sturdy railings and child safety gates.
C	28.	Proper heating, ventilation, lighting.
C	29.	Unused electrical outlets shall be covered with safety caps or are tamper resistant.
C	30.	Receptacle(s) with tight fitting lids are available for garbage disposal.
C	31.	Hot appliances shall be inaccessible.
C	32.	Disinfectant/ test strips present and in use in food prep and dining area.
C	33.	Heating appliances and electric fans shall be screened or not used.
NA	34.	Swimming and Wading Pools have parental permission slips. Check other Water Hazards.
NA	35.	Hot Tubs, Spas and Full Sized Trampolines.
NA	36.	Storage of weapons, ammunition, gunpowder, and archery equipment.
C	37.	Tobacco, Drug, & Alcohol Policy.
C	38.	Operable telephone or cell phone is available.
NA	39.	Awake infants and toddlers are not confined to cribs, playpens, car seats, swings, high chair, and carriers or in one position for excessive periods of time.
NA	40.	Infants shall be provided with a designated and safe play area.
NA	41.	Overnight Care requirements shall be met if overnight care is provided.
C	42.	Floors, walls, and window coverings are kept clean.
C	43.	Wet or soiled clothing, including disposable undergarments are changed promptly and clean clothing for emergency is available.
NA	44.	Diaper changing area is sanitary and within 12 feet of hand washing sink. Disinfectant is readably available.
C	45.	Children and staff wash their hands as required.
C	46.	Toys, phones, doorknobs, door casings, handles and railings must be cleaned and sanitized once a week or whenever visibly soiled. Food serving surfaces shall be sanitized before and after each use.
C	47.	Dirty laundry shall not be accessible to children.
C	48.	A sturdy stool, soap, and single service hand towels are available to children at hand-washing sink.
C	49.	Outdoor/Indoor play areas, equipment and surfacing are in safe condition.
C	50.	Outdoor/Indoor play areas, space used at least one (1) time per day for at least 30 minutes.
NA	51.	Vehicle used to transport children shall be maintained in safe condition and comply with all applicable motor vehicle laws.
C	52.	Media, including movies and internet sites that are rated higher than PG shall be inaccessible to children.

C	53.	Fire exits are clear and exit doors remain unlocked or have locks allowing all parties to safely exit.
RECORD KEEPING		
C	54.	Attendance records are maintained/verified by staff (sign in/sign out sheets available).
C	55.	Current Fire Inspection Report. Completed: 02/22/2021 Expires: 02/22/2022
C	56.	Current Sanitation Report. Completed: 02/25/2021 Expires: 02/25/2022
NA	57.	Current Well-water Test Results.
C	58.	Policy statements and Emergency Preparedness plan is on file and given to parents. If changes in policy, new copies are received.
C	59.	Injury/Illness/Incidents are reported and kept on file.
C	60.	Explain the role of your board of directors and has the chairperson changed.
NA	61.	Infant documentation for diapering and feeding is made available to parents.
NA	62.	Menus are current and available for parental review.
NA	63.	Name of food program provider belongs to: None
C	64.	Written record(s) of emergency preparedness drills are complete and available.
C	65.	Confidentiality.
C	66.	Children's names, pictures and any other information shall have parental permission for use.
C	67.	All equipment and products used in child care facilities shall be used per manufacturer instructions. Manufacturer instructions/guidelines, including but not limited to Indoor/Outdoor equipment, Cribs, Sleepers/Sleep Sacks shall be on file.

Comments:

Inside inspected via Google Meet. Fire Inspection is current. Sanitation Inspection completed today by Licenser. A thermometer was unavailable at the facility, Licenser will check water temperature at first in person visit. (24) children are currently enrolled. Attendance record was checked and verified with children present. CLASSROOM: (3) staff, (11) children. Ages: (10) age 4, (1) age 5. This group is staff/child ratio compliant and well supervised. Children are participating in center time activities. Items collected prior to visit include: CCL-205, CCL-100b, \$25 Renewal Fee (Check #1530), current board of directors, and policy handbook. No further items need to be submitted. Snacks are provided by parents. Due to short day, lunches are not served. (0) violations observed.

69. Child Records Notes

(3) child record checked and found to be compliant. Child record forms are updated annually in September. A.A. 7.12.16 V.M. 8.10.16 C.E. 6.14.17

70. Staff/Volunteer Record Notes

Staff records were checked prior to visit and verified at visit. Staff requirements are current and compliant. Staff training requirements that are needed for this licensing period include: Lina: Annual Health & Safety #1,2,5,6,7,9 and 12. McKenzie: Annual Health & Safety #1,2,5,6,7,9 and 12, ELF/ELG training. Laura: Pre Service to be eligible to work as a sub.

71. Staff Child Ratios and Supervision

(3) staff and (11) children are present. Staff/child ratio and supervision are found to be compliant.

Licensor Signature: _____

Date: _____

Director Signature: _____

Date: _____