

Notice of Findings

Notice To: Erin Solomon - Director
Facility Name: Mountain Academy Preschool & After School Program
Owner:
Site Address: 700 Coyote Canyon Road
City/State/Zip: Jackson, WY 83001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 09/11/2020, and investigated by Kelli Dunne

A statement of childcare allegation, CPL-46046, was provided on 09/11/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 7. Rules for Certification Of A Child Care Center (CCC)
Section 2. Capacity/Supervision Requirements
(f) There shall be at least one (1) adult staff directly supervising children in each area of the facility where children are located at all times.

Explanation of Findings: It was observed by Licenser KD during an unannounced visit that a child was napping in a room without direct supervision.

Action Required: This was corrected at the time of the visit. A staff member supervised napping child in room where child was sleeping. A corrective action plan needs to be completed and submitted detailing how this will not happen again.

Corrective Action Plan Due Date: 09/28/2020
Corrective Action Plan Achieved Date:
Compliance Due Date: 09/11/2020
Compliance Achieved Date:

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement
(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Explanation of Findings: It was discovered by Licenser KD during an unannounced visit that a staff member is currently working with an expired central registry, sex offender

check and out of state background check.

Action Required: Licenser KD spoke to Director on the phone at the time of the visit regarding the staff member's ineligibility to work until staff requirements have been met. Licenser will send Director a variance that can be submitted and if approved, staff member may work under supervision until requirements have been completed and returned. A corrective action plan needs to be completed detailing how this will not happen again.

Corrective Action Plan Due Date: 09/28/2020

Corrective Action Plan Achieved Date:

Compliance Due Date: 09/11/2020

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Kelli Dunne
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Licenser Supervisor: Regien Hasperhoven
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Phone: 307-857-9281
Email: Regien.Hasperhoven@wyo.gov

Signature: _____
Kelli Dunne

Date: _____

CC:
Kristie Wade - Board President
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