

Notice of Findings

Notice To: Fiona Wilson - Director
Facility Name: Little Acorns LLC
Owner: Fiona Wilson
Site Address: 1240 Huff Lane
City/State/Zip: Jackson, WY 83001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 09/20/2021, and investigated by Kelli Dunne.

A statement of childcare allegation, CPL-5153, was provided on 09/21/2021.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(iv) Completed National Sex Offender Registry check and state Sex Offender Registry checks for Wyoming and for each state the person has lived in for the past five (5) years for staff, household members, substitutes, and volunteers. A person shall not be employed or present in the facility if the Sex Offender Registry check(s) states the person is a registered sex offender.

Allegation: It was discovered on 9.20.21 by Licenser KD that (1) one staff person has been working with an expired out of state background check. The background has been expired for a period of 18 days.

Action Required: Licenser KD spoke to Director regarding the staff member's ineligibility to work until staff requirements have been met or an approved variance request has been obtained. A corrective action plan needs to be completed detailing how this will not happen again.

Corrective Action Plan Due Date: 10/04/2021

Corrective Action Plan Achieved Date:

Compliance Due Date: 09/20/2021

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

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Signature: _____
Kelli Dunne

Date: _____

CC:
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