

**Notice of Findings**

**Notice To:** Katie Profaizer - Director

**Facility Name:** Katie's Kiddie A-cat-emy

**Owner:**

**Site Address:** 2115 Morrie Ave

**City/State/Zip:** Cheyenne, WY 82001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 10/05/2020, and investigated by Michelle Tucker.

A statement of childcare allegation, CPL-5000, was provided on 10/21/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Compliant

Regulation: Chapter 4. General Requirements  
Section 14. Health and Safety Requirements

(c) The overall condition of the child care facility and grounds, including play areas, equipment, and toys, shall be maintained in a clean, uncluttered, safe condition and free of hazards.

Allegation: It has been reported that on one or more occasions in 2020, the floor and bathroom of the facility have not been maintained in a clean condition.

Explanation of Findings: There is not enough evidence to support a finding of non-compliance.

Corrective Action Plan Due Date:  
Corrective Action Plan Achieved Date:  
Compliance Due Date:  
Compliance Achieved Date:

2. Finding: Compliant

Regulation: Chapter 4. General Requirements  
Section 6. Discipline and Guidance

(d) The following behavior shall be prohibited in all child care settings:

(ii) Rough handling of children, including but not limited to hitting, spanking, beating, shaking, pinching, pushing or other measures that could produce physical pain;

Allegation: It has been reported that on or around September 19, 2020, the Director of the facility roughly yanked a child by the leg.

Explanation of Findings: There is not enough evidence to support a finding of non-compliance.

Corrective Action Plan Due Date:  
Corrective Action Plan Achieved Date:  
Compliance Due Date:  
Compliance Achieved Date:

### 3. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 4. Parental Rights  
(c) Parents have a right to the following information:  
(vi) Menus;

Allegation: It has been reported that in the month of September 2020, the facility did not have a menu available to provide to parents.

Explanation of Findings: Through interviews and evidence obtained over the course of this investigation, it was found that in the months of September and October 2020, the facility is not always making menus for meals and/or snacks and therefore does not have them available for parents to review.

Action Required: Immediately begin making a menu and having it accessible or parents. This menu can be made to reflect meals daily, weekly, monthly, etc. but needs to be made and available for parents to review. Complete the enclosed corrective action plan detailing how the facility will ensure that menus are made and available for parents to review.

Corrective Action Plan Due Date: 11/12/2020  
Corrective Action Plan Achieved Date:  
Compliance Due Date: 10/23/2020  
Compliance Achieved Date:

### 4. Finding: Compliant

Regulation: Chapter 4. General Requirements  
Section 18. Food Service  
(a) Nutritionally balanced snacks, meals and appropriate portions for the needs and ages of children shall be provided;

Allegation: It has been reported that in the month of September 2020, the facility did not provide nutritionally balanced meals to the children.

Explanation of Findings: There is not enough evidence to support a finding of non-compliance.

Corrective Action Plan Due Date:  
Corrective Action Plan Achieved Date:  
Compliance Due Date:  
Compliance Achieved Date:

### 5. Finding: Compliant

Regulation: Chapter 4. General Requirements

Section 8. Transportation and Field Trips

(e) When children are taken off site, there shall be:

Allegation: It has been reported that on one or more occasions in September 2020, children have been taken off site without a first aid kit or emergency medical releases.

Explanation of Findings: There is not enough evidence to support a finding of non-compliance.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

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Signature:



Michelle Tucker

Date: 10/22/2020

CC: