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| PROVIDER/DIRECTOR | | FACILITY NAME | | FACILITY TYPE: CCC | | HOURS: Mon: - Tues: - Wed: - Thur: - Fri: - | |
| Deborah Brown | | Wyoming Child and Family Development Casper Mills Head start | | DATE 02/20/2020 | | TIME 10:00 AM | |
| STREET ADDRESS | | CITY | | TELEPHONE NUMBER | | CAPACITY | |
| 4981 Buick St. | | Mills | | 307-265-0620 | | 27 | |
| ASST. DIRECTOR'S NAME /INFANT DIRECTOR | | | | NUMBER OF INFANTS ENROLLED | | | |
| | | | | 0 | | | |
| Reason for visit: <input checked="" type="checkbox"/> Facility Inspection <input type="checkbox"/> Compliance Monitoring | | | | | | | |
| CODES: C - Compliant V - Violation N - Needed TA - Technical Assistance NA - Not Applicable | | | | | | | |
| POSTING | | | | | | | |
| C | 1. | License visibly posted. | | | | | |
| C | 2. | Zoning Approval: (once, annual, none, other) | | | | | |
| C | 3. | Emergency numbers posted. | | | | | |
| C | 4. | Evacuation floor plans and procedures posted by all exits. | | | | | |
| MEDICATION AND FIRST AID | | | | | | | |
| C | 5. | All medications safely stored. Medications are administered according to licensing requirements. (diaper bags) | | | | | |
| C | 6. | First Aid kit is complete and available. (Also includes travel kits.) | | | | | |
| SUPERVISION/NAPPING | | | | | | | |
| NA | 7. | FCCH/FCCC: Awake infants and toddlers must be directly supervised by staff at all times. | | | | | |
| NA | 8. | FCCH/FCCC: Children in Kindergarten or under 6 years old are directly supervised outside. | | | | | |
| NA | 9. | FCCH/FCCC: Children 6 and over in adjacent fenced outdoor areas if direct access, staff can clearly hear what happens and is attentive, moving from one area to the other every couple of minutes. | | | | | |
| NA | 10. | FCCH/FCCC: Napping Children: Not within sight, must be within easy hearing distance and be checked on every few minutes. Once awake all requirements are to be met. | | | | | |
| NA | 11. | FCCH/FCCC: All children on the same level of staff at all times. | | | | | |
| C | 12. | CCC: Children are directly supervised by staff in each approved area of the facility. | | | | | |
| C | 13. | CCC: Napping children: At least one staff directly supervising napping children. Staff numbers maintained within facility to meet overall staff:child ratios. | | | | | |
| NA | 14. | Infants are placed on a firm flat surface, on their back to sleep, without anything over their head or face, nothing placed in the crib, bassinet, or playpen, no swaddling without a written statement and instructions, a sleeper or sack available with instructions. Infants are actively supervised every 5 minutes to see the infant's face and observe color and breathing. | | | | | |
| C | 15. | Cots or pads are spaced at least 2 feet apart on all sides. | | | | | |
| C | 16. | Cribs are spaced 3 feet apart on all sides and are compliant with CPSC standards. | | | | | |

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| C | 17. | Storage/Separate bedding is available for rest time. |
| C | 18. | Bedding is washed once a week or more often as needed. |
| HEALTH AND SAFETY | | |
| C | 19. | Commercial Constant Air Inflatable Devices have parental permission slips on file. |
| C | 20. | Unapproved areas of the facility are inaccessible to children. |
| C | 21. | Play areas, equipment, and toys shall be maintained in a clean, uncluttered, safe condition and free of hazards. |
| C | 22. | Toys shall be suitable for age and development. |
| C | 23. | Porches, steps, stairs and walkways are in good repair and safe condition and free of clutter. |
| C | 24. | Window wells are covered, but don't impede egress or allow for entrapment. |
| C | 25. | Potentially dangerous items shall be inaccessible. |
| C | 26. | Cords and ropes are inaccessible. |
| C | 27. | Stairs, decks, and elevated porches shall have sturdy railings and child safety gates. |
| C | 28. | Proper heating, ventilation, lighting. |
| C | 29. | Unused electrical outlets shall be covered with safety caps or are tamper resistant. |
| C | 30. | Receptacle(s) with tight fitting lids are available for garbage disposal. |
| C | 31. | Hot appliances shall be inaccessible. |
| C | 32. | Disinfectant/ test strips present and in use in food prep and dining area. |
| C | 33. | Heating appliances and electric fans shall be screened or not used. |
| NA | 34. | Swimming and Wading Pools have parental permission slips. Check other Water Hazards. |
| NA | 35. | Hot Tubs, Spas and Full Sized Trampolines. |
| C | 36. | Storage of weapons, ammunition, gunpowder, and archery equipment. |
| C | 37. | Tobacco, Drug, & Alcohol Policy. |
| C | 38. | Operable telephone or cell phone is available. |
| NA | 39. | Awake infants and toddlers are not confined to cribs, playpens, car seats, swings, high chair, and carriers or in one position for excessive periods of time. |
| C | 40. | Infants shall be provided with a designated and safe play area. |
| NA | 41. | Overnight Care requirements shall be met if overnight care is provided. |
| C | 42. | Floors, walls, and window coverings are kept clean. |
| C | 43. | Wet or soiled clothing, including disposable undergarments are changed promptly and clean clothing for emergency is available. |
| C | 44. | Diaper changing area is sanitary and within 12 feet of hand washing sink. Disinfectant is readably available. |

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| C | 45. | Children and staff wash their hands as required. |
| C | 46. | Toys, phones, doorknobs, door casings, handles and railings must be cleaned and sanitized once a week or whenever visibly soiled. Food serving surfaces shall be sanitized before and after each use. |
| C | 47. | Dirty laundry shall not be accessible to children. |
| C | 48. | A sturdy stool, soap, and single service hand towels are available to children at hand-washing sink. |
| C | 49. | Outdoor/Indoor play areas, equipment and surfacing are in safe condition. |
| C | 50. | Outdoor/Indoor play areas, space used at least one (1) time per day for at least 30 minutes. |
| NA | 51. | Vehicle used to transport children shall be maintained in safe condition and comply with all applicable motor vehicle laws. |
| NA | 52. | Media, including movies and internet sites that are rated higher than PG shall be inaccessible to children. |
| C | 53. | Fire exits are clear and exit doors remain unlocked or have locks allowing all parties to safely exit. |
| RECORD KEEPING | | |
| C | 54. | Attendance records are maintained/verified by staff (sign in/sign out sheets available). |
| C | 55. | Current Fire Inspection Report. Completed: 08/20/2019 Expires: 08/20/2020 |
| C | 56. | Current Sanitation Report. Completed: 02/13/2020 Expires: 02/13/2021 |
| NA | 57. | Current Well-water Test Results. |
| C | 58. | Policy statements and Emergency Preparedness plan is on file and given to parents. If changes in policy, new copies are received. |
| C | 59. | Injury/Illness/Incidents are reported and kept on file. |
| C | 60. | Explain the role of your board of directors and has the chairperson changed. |
| NA | 61. | Infant documentation for diapering and feeding is made available to parents. |
| C | 62. | Menus are current and available for parental review. |
| C | 63. | Name of food program provider belongs to: cacfp |
| C | 64. | Written record(s) of emergency preparedness drills are complete and available. |
| C | 65. | Confidentiality. |
| C | 66. | Children's names, pictures and any other information shall have parental permission for use. |
| C | 67. | All equipment and products used in child care facilities shall be used per manufacturer instructions. Manufacturer instructions/guidelines, including but not limited to Indoor/Outdoor equipment, Cribs, Sleepers/Sleep Sacks shall be on file. |

Comments:

Received renewal request, fee, staff record, policies, menu, training, change request.

69. Child Records Notes

Complete.

70. Staff/Volunteer Record Notes

See staff record

71. Staff Child Ratios and Supervision

16-Jandira, Anita, Jillian and Sandy ages three and up.

Licenser Signature:



Date: 02/10/2021

Director Signature:



Date: 02/10/2021