

<b>PROVIDER/DIRECTOR</b>	<b>FACILITY NAME</b>	<b>FACILITY TYPE:</b> FCCC	<b>HOURS:</b> Mon: 07:30AM - 04:00PM Tues: 07:30AM - 04:00PM Wed: 07:30AM - 04:00PM Thur: 07:30AM - 04:00PM Fri: 07:30AM - 04:00PM
Melina Montes De Oca	Blackmore Academy	<b>DATE</b> 03/05/2021	<b>TIME</b> 01:00 PM
<b>STREET ADDRESS</b>	<b>CITY</b>	<b>TELEPHONE NUMBER</b>	<b>CAPACITY</b>
152 University Ct.	Casper	307-337-1121	15
<b>ASST. DIRECTOR'S NAME /INFANT DIRECTOR</b>		<b>NUMBER OF INFANTS ENROLLED</b>	
		2	
<b>Reason for visit:</b> <input checked="" type="checkbox"/> Facility Inspection <input type="checkbox"/> Compliance Monitoring			
<b>CODES:</b> C - Compliant V - Violation N - Needed TA - Technical Assistance NA - Not Applicable			
<b>POSTING</b>			
C	1.	License visibly posted.	
C	2.	Zoning Approval: (once, annual, none, other)	
C	3.	Emergency numbers posted.	
C	4.	Evacuation floor plans and procedures posted by all exits.	
<b>MEDICATION AND FIRST AID</b>			
C	5.	All medications safely stored. Medications are administered according to licensing requirements. (diaper bags)	
C	6.	First Aid kit is complete and available. (Also includes travel kits.)	
<b>SUPERVISION/NAPPING</b>			
C	7.	FCCH/FCCC: Awake infants and toddlers must be directly supervised by staff at all times.	
C	8.	FCCH/FCCC: Children in Kindergarten or under 6 years old are directly supervised outside.	
C	9.	FCCH/FCCC: Children 6 and over in adjacent fenced outdoor areas if direct access, staff can clearly hear what happens and is attentive, moving from one area to the other every couple of minutes.	
C	10.	FCCH/FCCC: Napping Children: Not within sight, must be within easy hearing distance and be checked on every few minutes. Once awake all requirements are to be met.	
C	11.	FCCH/FCCC: All children on the same level of staff at all times.	
NA	12.	CCC: Children are directly supervised by staff in each approved area of the facility.	
NA	13.	CCC: Napping children: At least one staff directly supervising napping children. Staff numbers maintained within facility to meet overall staff:child ratios.	
C	14.	Infants are placed on a firm flat surface, on their back to sleep, without anything over their head or face, nothing placed in the crib, bassinet, or playpen, no swaddling without a written statement and instructions, a sleeper or sack available with instructions. Infants are actively supervised every 5 minutes to see the infant's face and observe color and breathing.	
C	15.	Cots or pads are spaced at least 2 feet apart on all sides.	
C	16.	Cribs are spaced 3 feet apart on all sides and are compliant with CPSC standards.	
C	17.	Storage/Separate bedding is available for rest time.	
C	18.	Bedding is washed once a week or more often as needed.	
<b>HEALTH AND SAFETY</b>			
NA	19.	Commercial Constant Air Inflatable Devices have parental permission slips on file.	
C	20.	Unapproved areas of the facility are inaccessible to children.	

<b>C</b>	21.	Play areas, equipment, and toys shall be maintained in a clean, uncluttered, safe condition and free of hazards.
<b>C</b>	22.	Toys shall be suitable for age and development.
<b>C</b>	23.	Porches, steps, stairs and walkways are in good repair and safe condition and free of clutter.
<b>N</b>	24.	Window wells are covered, but don't impede egress or allow for entrapment.
<b>C</b>	25.	Potentially dangerous items shall be inaccessible.
<b>C</b>	26.	Cords and ropes are inaccessible.
<b>C</b>	27.	Stairs, decks, and elevated porches shall have sturdy railings and child safety gates.
<b>C</b>	28.	Proper heating, ventilation, lighting.
<b>N</b>	29.	Unused electrical outlets shall be covered with safety caps or are tamper resistant.
<b>C</b>	30.	Receptacle(s) with tight fitting lids are available for garbage disposal.
<b>C</b>	31.	Hot appliances shall be inaccessible.
<b>C</b>	32.	Disinfectant/ test strips present and in use in food prep and dining area.
<b>C</b>	33.	Heating appliances and electric fans shall be screened or not used.
<b>NA</b>	34.	Swimming and Wading Pools have parental permission slips. Check other Water Hazards.
<b>NA</b>	35.	Hot Tubs, Spas and Full Sized Trampolines.
<b>NA</b>	36.	Storage of weapons, ammunition, gunpowder, and archery equipment.
<b>C</b>	37.	Tobacco, Drug, & Alcohol Policy.
<b>C</b>	38.	Operable telephone or cell phone is available.
<b>C</b>	39.	Awake infants and toddlers are not confined to cribs, playpens, car seats, swings, high chair, and carriers or in one position for excessive periods of time.
<b>C</b>	40.	Infants shall be provided with a designated and safe play area.
<b>NA</b>	41.	Overnight Care requirements shall be met if overnight care is provided.
<b>C</b>	42.	Floors, walls, and window coverings are kept clean.
<b>C</b>	43.	Wet or soiled clothing, including disposable undergarments are changed promptly and clean clothing for emergency is available.
<b>C</b>	44.	Diaper changing area is sanitary and within 12 feet of hand washing sink. Disinfectant is readably available.
<b>C</b>	45.	Children and staff wash their hands as required.
<b>C</b>	46.	Toys, phones, doorknobs, door casings, handles and railings must be cleaned and sanitized once a week or whenever visibly soiled. Food serving surfaces shall be sanitized before and after each use.
<b>C</b>	47.	Dirty laundry shall not be accessible to children.
<b>C</b>	48.	A sturdy stool, soap, and single service hand towels are available to children at hand-washing sink.
<b>C</b>	49.	Outdoor/Indoor play areas, equipment and surfacing are in safe condition.
<b>C</b>	50.	Outdoor/Indoor play areas, space used at least one (1) time per day for at least 30 minutes.
<b>NA</b>	51.	Vehicle used to transport children shall be maintained in safe condition and comply with all applicable motor vehicle laws.
<b>C</b>	52.	Media, including movies and internet sites that are rated higher than PG shall be inaccessible to children.

<b>C</b>	53.	Fire exits are clear and exit doors remain unlocked or have locks allowing all parties to safely exit.
<b>RECORD KEEPING</b>		
<b>C</b>	54.	Attendance records are maintained/verified by staff (sign in/sign out sheets available).
<b>C</b>	55.	Current Fire Inspection Report. <b>Completed:</b> 07/08/2020 <b>Expires:</b> 07/08/2021
<b>C</b>	56.	Current Sanitation Report. <b>Completed:</b> 09/04/2019 <b>Expires:</b> 09/04/2020
<b>NA</b>	57.	Current Well-water Test Results.
<b>N</b>	58.	Policy statements and Emergency Preparedness plan is on file and given to parents. If changes in policy, new copies are received.
<b>C</b>	59.	Injury/Illness/Incidents are reported and kept on file.
<b>NA</b>	60.	Explain the role of your board of directors and has the chairperson changed.
<b>C</b>	61.	Infant documentation for diapering and feeding is made available to parents.
<b>C</b>	62.	Menus are current and available for parental review.
<b>NA</b>	63.	Name of food program provider belongs to:
<b>C</b>	64.	Written record(s) of emergency preparedness drills are complete and available.
<b>C</b>	65.	Confidentiality.
<b>C</b>	66.	Children's names, pictures and any other information shall have parental permission for use.
<b>C</b>	67.	All equipment and products used in child care facilities shall be used per manufacturer instructions. Manufacturer instructions/guidelines, including but not limited to Indoor/Outdoor equipment, Cribs, Sleepers/Sleep Sacks shall be on file.

**Comments:**

TA - please secure the door knobs to the areas of the facility that will be off limits by putting caps on the knobs or locking the doors so children can not access. Please submit new policy statements and emergency prep plan to child care licensing along with a new CCL 205 staff non staff summary to child care licensing before opening. Please cover the small window well in the backyard prior to changing locations. Please ensure a lock on the gate to the backyard. Please put up a gate or something so children can not get back behind back yard shed. Please ensure that when weather conditions are icy or snowy that children do not go on the hill in the backyard for safety reasons. Living room (18.2x16.4 = 298.48 -9 =280.48/35 = 8). Dining area (9.5x8.3=78.85/35=2). Bedroom 1 and bedroom 2 are the same measurements (10.2x8.4=85.68/35=2). Child care licensing will conduct a follow up inspection to ensure compliance within 30 days after the location change is complete and the facility opens. At this time the facility plans to have children bring lunches from home but will have a menu for snacks posted along with any allergies. Received change request for change of location as well as change of facility type at the time of the visit. The facility is approved for a total FCCH capacity of 10 children.

**69. Child Records Notes**

No children enrolled at the facility at this time because this visit is an initial visit for the facility to potential change locations.

**70. Staff/Volunteer Record Notes**

Requested that provider send a new staff/non staff record to child care licensing prior to moving. The director and her husband should be listed on the staff record.

**71. Staff Child Ratios and Supervision**

No children in attendance at this time. Preliminary inspection to see if the facility could move to the home location.

Licenser Signature:



Date: 03/05/2021

Director Signature:



Date: 03/05/2021