State of Wyoming Department of Family Services

Time: <u>10:31</u>

FACILITY VISIT

Facility Name: Miss M's Little Daycare Date: 09/29/2022

Provider: Certificate #: <u>017086</u> Phone: <u>307-277-7151</u>

Address: <u>435 E. Birch</u> City: <u>Glenrock</u>

Facility Type: ___ FCCH ___ FCCC X_CCC

Comments/TA Provided:

Unannounced visit completed on this date. There are 2 infants w/Jade, 3 1 yr olds with Carol, and 12 children 2-5 with Melissa and Kelly. There are 26 children enrolled at this time. Reviewed staff record with Melissa, all information current and file. Did request an updated staff record summary so that I have a clean copy. They are keeping attendance for each classroom and having staff check in as well. They are working on staff signing in/out and are getting better with the process. Melissa has posted the items that need to be posted. Melissa is hiring back a staff that was previously employed. Reminded Melissa that she would need to be fully qualified again, Melissa stated that she did know this and is in the process of getting qualifications. They removed the wall between the front and the main classroom to open up the space. They are keeping the big kids in this area with 2 staff. This spring they will redo their playground. Reminded Melissa that the ELS training is now a 90 day onboarding requirement so all new staff will need to complete it unless it has been completed in the 90 days. Please call me with any questions.

Childcare Licensor:

Date: <u>09/29/2022</u>

Dicrector/Providor:

Date: <u>09/29/2022</u>