

**Notice of Findings**

**Notice To:** Kelsey R McDermott - Director

**Facility Name:** Little B's Home Daycare

**Owner:** Kelsey McDermott

**Site Address:** 354 A Ave

**City/State/Zip:** Evanston, WY 82930

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 08/12/2021, and investigated by Veronica Endecott.

A statement of childcare allegation, CPL-5135, was provided on 08/12/2021.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Pending

Regulation: Chapter 4. General Requirements  
Section 3. Provider, Director, and Staff Requirement  
(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Allegation: During a desk audit of the facility records the licenser observed expired Child and Adult Abuse and Neglect Central Registry for Kelsey and staff.

Explanation of Findings: During a desk audit of the facility records the licenser observed expired Child and Adult Abuse and Neglect Central Registry for Kelsey and staff.

Action Required: Please fill out a Corrective Action Plan explaining how you will ensure that all Child and Adult Abuse and Neglect Central Registry will never be expired.

Corrective Action Plan Due Date: 08/20/2021

Corrective Action Plan Achieved Date:

Compliance Due Date: 08/20/2021

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Veronica Endecott  
Address: 1100 Pine Ave Suite 1C  
City/State/Zip: Kemmerer WY 83101  
Phone: 307-877-3664  
Email: veronica.endecott@wyo.gov

Licenser Supervisor: Regien Hasperhoven  
Address: 877 N 8th Street W, Second Floor  
City/State/Zip: Riverton WY 82501  
Phone: 307-857-9281  
Email: Regien.Hasperhoven@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'V Endecott', with a long horizontal line extending to the right from the end of the signature.

Date: 08/12/2021

Veronica Endecott

CC:

Kelsey McDermott - Owner  
354 A Avenue, Evanston, WY, 82930