

## FACILITY VISIT

Facility Name: Stepping Stones Learning Center

Date: 02/23/2022

Time: 11:00

Provider: \_\_\_\_\_

Certificate #: 001976

Phone: 307-337-2016

Address: 626 E. 2nd St.

City: Casper

Facility Type: \_\_\_ FCCH \_\_\_ FCCC X CCC

### Comments/TA Provided:

This facility visit is for compliance monitoring specific to the facilities staff and child attendance procedures as well as to confirm that child to staff ratios are in compliance. All of the children are in the lunch room eating at the time of the visit. There are a total of 18 children in attendance at the time of the visit with 4 staff members, Beverly, Alyssa, Nadia, and Angelina. (3 - infants, 2 - 1 years old, 4 - 2 years old, 4 - 3 years old, 5 - 4/5 years old). Two of the classrooms have their attendance sheets with them and Beverly forgot to bring her attendance sheet with her into the lunch room. According to the attendance sheet Beverly has 5 children with her at the time of the visit which would put her out of ratio. Staff are not listed on the attendance sheets and are not completely confident of what staff are in charge of what children at the time of the visit. Angelina states that they just received a new child at 10:40 when he was signed in but have not shuffled children yet to ensure ratios are complete and attendance records are updated. Angelina states that Hali, Eran, Megan, Cierra, and Valerie are no longer staff and have been terminated from employment at the facility. Technical assistance was given on how to maybe clean up the attendance sheets as they are struggling how to add staff and make it look not as messy. We discussed that they could add an additional sheet or additional lines. Gave them the information we are not requiring a specific way to have it be done just that all children and staff must be accounted for at all times. Also, it was observed that they had a child in the infant room with a teething necklace on reminded them that it needed taken off while child was sleeping. Reminded about the new rules presentations coming up. Please call us with any questions. Thank you!

Childcare Licensors:



Date: 02/23/2022

Director/Providor:



Date: 02/23/2022