

**Notice of Findings**

**Notice To:** Jennifer Vegors - Director

**Facility Name:** YWCA Learning Center

**Owner:**

**Site Address:** 1035 Jackson

**City/State/Zip:** Rock Springs, WY 82901

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 10/27/2020, and investigated by Joshua Seilaff.

A statement of childcare allegation, CPL-5014, was provided on 10/30/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

---

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Allegation: Reporter alleges that on or around the date of 10/27/2020 staff were working in the facility and providing direct care for children without having current central registry or sex offender registry completed and on file.

Explanation of Findings: A find of non-compliance is issued based on the most current CCL 205 staff/non staff summary on file, and after interviewing director about staff qualifications including central registry and sex offender registry.

Action Required: Please submit a corrective action plan to child care licensing stating how the facility will maintain current and updated staff qualifications at all times. As part of the compliance please submit a current and updated CCL 205 staff summary. Future monitoring visits may occur to ensure that the staff summary as well as staff qualifications including central registry and sex offender registry are current and on file at all times.

Corrective Action Plan Due Date: 11/10/2020

Corrective Action Plan Achieved Date:

Compliance Due Date: 10/27/2020

Compliance Achieved Date:



**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Joshua Seilaff  
Address: 215 W Buffalo, Rm 359  
City/State/Zip: Rawlins WY 82301  
Phone: 307-328-0612  
Email: Joshua.Seilaff@wyo.gov

Licenser Supervisor: Stoney Busch  
Address: 851 Werner Ct Suite 200  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature: \_\_\_\_\_  
Joshua Seilaff

Date: \_\_\_\_\_

CC:  
YWCA - Board Representative  
Board of Director Chairman, 1035 Jackson, Rock Springs, WY, 82901