## **FACILITY VISIT**

Facility Name: PROJECT REACH Date: 09/03/2020 Time: 02:30

Provider: \_\_\_\_\_ Phone: <u>307-324-9656</u>

Address: <u>1801 EDINBURGH</u> City: <u>Rawlins</u>

Facility Type: FCCH FCCC X CCC

## Comments/TA Provided:

There are 3 children in classroom #1 at the time of the visit with 1 staff Melissa (3 - 4/5 years old). There are 7 children in attendance in classroom #2 at the time of the visit with 2 staff, Lorissa and Shantel (7 - 4/5 years old). There are no children in the therapy rooms at the time of the visit. Staff are checking temperatures upon arrival so the attendance is not located on a clipboard by each classroom door. Director is not at the facility at the time of the visit but requested that she submitted a CCL 205 staff summary to ensure compliance with all staff qualifications. Reviewed staff files for all new staff. Beverly is still on the staff summary but she will not be working at the school during this school year. The facility is not transporting at all at the current time but will update licensing if and when they hire a new bus driver. Janita is not known to be working at the facility but will review when director submits CCL 205. Reveiwed all new staff files on site. There were no sex offender registry on file at the time of the visit for Lorissa and provided TA to have sex offender of file for all new staff before they start working, also please review all staff files to ensure that sex offender registry is in file. Received facilities updated hours of operation.

Dicrector/Providor:

Childcare Licensor:

Date: 09/03/2020

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