

Notice of Findings

Notice To: Bobbie Quiroz - Director

Facility Name: Mountain Ridge Akidemy

Owner:

Site Address: 1520 Centennial Court

City/State/Zip: Casper, WY 82609

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 01/10/2022, and investigated by Teddie Schrayser.

A statement of childcare allegation, CPL-5208, was provided on 01/24/2022.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 5. Policies

(a) Parents shall be given a copy of written program policies, initially and when there are changes to the policy. Program policy shall include the following:

(xiii) Expulsion and suspension policy to promote the social emotional and behavioral health of children and limit the use of expulsion, suspension and other exclusionary practices. The policy shall include:

Allegation: The reporter alleges that their child was expelled from care on or about 12/16/21 with no explanation or solutions offered.

Explanation of Findings: Based on interviews and information collected during the investigation, there is a finding of non-compliance as the child was removed from child care for behavioral reasons, and there is no documentation of working with family for other alternatives or following the suspension/expulsion policy.

Action Required: Please review your suspension/expulsion policy to assure that you are following the suspension/expulsion requirements for children being unenrolled from your program for behavior. Also, please review your procare system to assure that you are able to access these records for children that have been disenrolled since this is the means that you are using to document. You may also consider adding a "trial period" to your policy statements to allow for a time frame to assure that the child care is a good fit for all parties. If you need help with this you may contact the Technical Assistance Coach Penny Hotovec at 307-754-2245 x22. Please submit a corrective action plan to the Licensing Office showing how you will assure that the

suspension/expulsion policy will be followed for all children being disenrolled for behavior type issues.

Corrective Action Plan Due Date: 02/16/2022

Corrective Action Plan Achieved Date:

Compliance Due Date: 02/16/2022

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Teddie Schrayer
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Licenser Supervisor: Stoney Busch
Address: 851 Werner Ct Suite 200
City/State/Zip: Casper WY 82601
Phone: 307-473-3933
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Teddie Schrayer', with a stylized, flowing script.

Teddie Schrayer

Date: 02/02/2022

CC: