

**Notice of Findings**

**Notice To:** Jackie L Burgess - Director  
**Facility Name:** Sunny Sprouts  
**Owner:** Jackie Burgess  
**Site Address:** 95 C M R Lane  
**City/State/Zip:** Etna, Wy 83118

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 10/23/2019, and investigated by Veronica Endecott.

A statement of childcare allegation, CPL-4850, was provided on 11/05/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Compliant

Regulation: Chapter 7. Rules for Certification Of A Child Care Center (CCC)  
Section 2. Capacity/Supervision Requirements  
(f) There shall be at least one (1) adult staff directly supervising children in each area of the facility where children are located at all times.

Allegation: It has been reported that a child was bitten while at the facility, on 10/22/2019 sometime before naptime. The staff was unsure of how or when the bite occurred.

Explanation of Findings: A finding of non-compliance has been determined based on statements from staff

Corrective Action Plan Due Date:  
Corrective Action Plan Received Date:  
Compliance Due Date:  
Compliance Achieved Date:

2. Finding: Non-Compliant

Regulation: Chapter 7. Rules for Certification Of A Child Care Center (CCC)  
Section 2. Capacity/Supervision Requirements  
(f) There shall be at least one (1) adult staff directly supervising children in each area of the facility where children are located at all times.

Allegation: It has been reported that on 10/22/19 at least one staff may have not been

directly supervising a group of children.

Explanation of Findings: A finding of non-compliance has been determined based on statements from staff confirming. Toddlers were up moving around while other toddlers were in play pens getting ready for nap time and staff was in the kitchen area cleaning up other children with their back to that group of children.

Action Required: Please fill out a Corrective Action Plan ensuring how each of the 3 areas used by children will be staffed for direct supervision. At the time of the visit Jackie and licensor went over how you directly supervise children in each area when you use furniture as the dividers. The compliance was achieved at the visit.

Corrective Action Plan Due Date: 12/23/2019

Corrective Action Plan Received Date:

Compliance Due Date: 11/05/2019

Compliance Achieved Date:

### 3. Finding: Compliant

Regulation: Chapter 7. Rules for Certification Of A Child Care Center (CCC)

Section 2. Capacity/Supervision Requirements

(e) Group size may not be exceeded for more than one (1) hour during portions of the day such as, but not limited to opening and closing hours and special events. Building or room capacity shall not be exceeded and staff:child ratios shall be maintained.

Allegation: It has been reported that over the last month children have all been on one side of the room, while the other half is empty.

Corrective Action Plan Due Date:

Corrective Action Plan Received Date:

Compliance Due Date:

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Veronica Endecott  
Address: 1100 Pine Ave Suite 1C  
City/State/Zip: Kemmerer WY 83101  
Phone: 307-877-3664  
Email: veronica.endecott@wyo.gov

Licenser Supervisor: Regien Hasperhoven  
Address: 877 N 8th Street W, Second Floor  
City/State/Zip: Riverton WY 82501  
Phone: 307-857-9281  
Email: Regien.Hasperhoven@wyo.gov

Signature:

A handwritten signature in black ink that reads "V Endecott". The signature is stylized, with a large "V" and "E" at the beginning, followed by "ndecott".

Veronica Endecott

Date: 12/09/2019

CC:

Jackie Burgess - Owner  
jackie@sunnysproutswy.com