State of Wyoming Department of Family Services

FACILITY VISIT

Facility Name: <u>APPLETREE LEARNING CENTER</u>

Date: <u>06/09/2021</u> Time: <u>11:31</u>

Provider: _____ Phone: <u>307-237-1952</u>

Address: 1147 S. Walnut City: Casper

Facility Type: ___ FCCH ___ FCCC X_CCC

Comments/TA Provided:

Required unannounced visit. There are 9 children with Wendee (3-5) There are 5 children with Sarah (1-2) There are 2 infants with Kristi Reviewed staff record. They have a staff that is coming in at 1 who has expired central registry. Explained that she can not work until the time that either an approved variance is on file or current central registry/sex offender. Requested that they have Laura complete the sex offender registry today when she comes and scan it to me as they need her to help cover staff/child ratios. They will be able to cover today as they have enough staff for the children that are present. Discussed that this is a re-occuring violation and that we need to find a way to fix this so that we don't have additional violations. Discussed rerunning new staff again when they do their renewals so that all information is current or setting calendar alerts or using procare to set alerts. Verified staff records for other new staff all information current and on file. Received variance request for central registry and sex offender. They will scan me the central registry screen this afternoon. Violation written for staff qualifications. Visit form and CCL-301 and CCL-305 emailed to Wendee on this date. Please contact me with any questions. Thank you!

Dicrector/Providor:

Date: <u>06/09/2021</u>

Childcare Licensor:

Date: 06/09/2021