

Notice of Findings

Notice To: Wendee L Webb - Director
Facility Name: APPLETREE LEARNING CENTER
Owner:
Site Address: 1147 S. Walnut
City/State/Zip: Casper, WY 82601

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 07/10/2019, and investigated by Teddie Schrayner

A statement of childcare allegation, CPL-43979, was provided on 07/11/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 9. Training

(b) Within three (3) months of staff's start date and prior to assuming responsibility for unsupervised direct care of children, all staff shall receive the approved pre-service and facility staff orientation training.

Explanation of Findings: During the 07/10/2019 Facility Visit it was observed that staff, Amanda Riccon had not completed the Health and Safety training within 90 days of hire date.

Action Required: Amanda was required to leave the facility and not work until training is completed. Please submit a corrective action plan showing how you will assure that all future staff have met and have verification of required qualifications.

Corrective Action Plan Due Date: 07/22/2019

Corrective Action Plan Achieved Date: 10/09/2019

Compliance Due Date:

Compliance Achieved Date:

Action Met Comments: Corrective action plan received - Wendee will require staff to have training completed within 75 days of hire so that it is within the Licensing requirement of 90 days.

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Teddie Schrayer
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Email: Teddie.Schrayer@wyo.gov

Licenser Supervisor: Stoney Busch
Address: 444 W. Collins Ste. #2100
City/State/Zip: Casper WY 82601
Phone: 307-473-3933
Email: Stoney.Busch@wyo.gov

Signature: _____
Stoney Busch for Teddie Schrayer

Date: _____

CC: