

Notice of Findings

Notice To: Dawn Kropatsch - Director
Facility Name: MONTESSORI SCHOOL OF CASPER
Owner:
Site Address: 417 S. Elm
City/State/Zip: Casper, WY 82601

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 09/26/2022, and investigated by Teddie Schrayner

A statement of childcare allegation, CPL-49720, was provided on 09/26/2022.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Owner, Director, and Staff Requirements.

(a) Before the owner, director, their staff, household member, employee, substitute or volunteer assume responsibility for children, provide direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:
(iii) A Central Registry or child abuse/neglect check which does not reveal any disqualifying information shall be completed in Wyoming and in all states lived in for the past five (5) years for staff and all adult household members including any adult who intends to move into the home;

Explanation of Findings: Staff member, Ashley Barnard is working at the facility with expired central registry. They have filled it out today but it hasn't been returned.

Action Required: Ashley is being sent home today. Dawn will step into the classroom until a fully qualified and Kileyb will help in the classroom Dawn was in. She will not be able to work until the time that either an approved variance is on file or the results for central registry and sex offender are on file. Please submit a corrective action plan to the Licensing Office showing how you will assure all staff qualifications are met and renewed to avoid future violations.

Corrective Action Plan Due Date: 10/06/2022

Corrective Action Plan Achieved Date:

Compliance Due Date: 09/26/2022

Compliance Achieved Date:

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 9. Training.

(b) Within three (3) months of a person's start date and prior to assuming responsibility for unsupervised direct care of children, all staff shall receive the approved pre-service training, facility staff orientation training and Wyoming Early Learning Standards (Early Learning Guidelines and Early Learning Foundations) training (8 credits).

Explanation of Findings: During the facility visit it was observed that staff Lorie Vassar who has been employed for over 12 months has not completed ELG/ELF or the Early Learning Standards.

This will need to be completed prior to her being left unattended with children.

Action Required: Please have Tosha completed training and submit to STARS. Please send a corrective action plan to the Licensing Office showing how you will assure that all training is completed within required time frame and prior to being left unattended with children.

Corrective Action Plan Due Date: 10/06/2022

Corrective Action Plan Achieved Date:

Compliance Due Date: 10/06/2022

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Teddie Schrayer
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Licenser Supervisor: Stoney Busch
Address: 444 W. Collins Ste. #2100
City/State/Zip: Casper WY 82601
Phone: 307-473-3933
Email: Stoney.Busch@wyo.gov

Signature:

Two handwritten signatures in black ink. The first signature is on the left and appears to be 'Teddie Schrayer'. The second signature is on the right and appears to be 'Stoney Busch'.

Teddie Schrayer

Date: 09/26/2022

CC:

Sara Trojan - Board President
saratrojan@gmail.com