

Notice of Findings

Notice To: Kelsie Howard - Director
Facility Name: Kelsie's Little Blessings
Owner: Kelsie Howard
Site Address: 1308 E Pershing
City/State/Zip: Riverton, WY 82501

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 03/17/2021, and investigated by Tresa King.

A statement of childcare allegation, CPL-5070, was provided on 03/19/2021.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Pending

Regulation: Chapter 4. General Requirements
Section 3. Provider, Director, and Staff Requirement
(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Allegation: It was determined after researching the Central Registry files that a central registry screen request was not completed for Ester Lawson in January 2021 when Kelsie Howard submitted her new central registry screen request.

Explanation of Findings: Finding of non-compliant. Licenser verified by checking the data base files for the Central Registry Screens. New Central Register screen was not completed for staff was assumed by the director.

Action Required: Submit a new SSL-26 for staff. Complete a corrective action plan for tracking central registry screens for staff.

Corrective Action Plan Due Date: 03/31/2021
Corrective Action Plan Achieved Date:
Compliance Due Date: 03/31/2021
Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Tresa King
Address: 877 N 8th Street W, Second Floor
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Licenser Supervisor: Regien Hasperhoven
Address: 877 N 8th Street W, Second Floor
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Phone: 307-857-9281
Email: Regien.Hasperhoven@wyo.gov

Signature:



Date: 03/19/2021

Tresa King

CC: