

Notice of Findings

Notice To: Alaina Downs - Director
Facility Name: Adventure Kids
Owner: Playroom Learning Center, LLC
Site Address: 799 County Road 137
City/State/Zip: Afton, WY 83110

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 01/05/2021, and investigated by Kelli Dunne.

A statement of childcare allegation, CPL-5038, was provided on 01/11/2021.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(e) All staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year and a full fingerprint based national criminal history record background check every five (5) years.

Allegation: It was discovered on 1.5.2021 by Licenser KD during a telephone call with Owner that (1) staff member is currently working with an expired central registry for a period of 9 days. Childcare Licensing Rules require that all staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check once a year.

Explanation of Findings: It was discovered on 1.5.2021 by Licenser KD during a telephone call with Director that (1) staff member is currently working with an expired central registry for a period of 9 days.

Action Required: A central registry was expedited for staff member who is needed for ratio. A corrective action plan needs to be completed detailing how this will not happen again.

Corrective Action Plan Due Date: 01/19/2021

Corrective Action Plan Achieved Date:

Compliance Due Date: 01/05/2021

Compliance Achieved Date: 01/06/2021

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(iii) A child abuse/neglect Central Registry check which does not reveal any disqualifying information.

Allegation: It was discovered on 1.6.2021 by Licenser KD during a telephone call with Owner that (2) staff members are currently working without completed out of state background checks. Childcare Licensing Rules require that all staff, household members, substitutes, and volunteers shall complete a child abuse/neglect Central Registry background check for each state that a person has lived for the past 5 years.

Explanation of Findings: It was discovered on 1.6.2021 by Licenser KD during a telephone call with Owner that(2) staff members are currently working without completed out of state background checks.

Action Required: Licenser KD spoke to Owner regarding the staff member's ineligibility to work until staff requirements have been met. Licenser will send Director a variance that can be submitted and if approved, staff member may work under supervision until requirements have been completed and returned. A corrective action plan needs to be completed detailing how this will not happen again.

Corrective Action Plan Due Date: 01/20/2021

Corrective Action Plan Achieved Date:

Compliance Due Date: 01/06/2021

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Kelli Dunne
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Signature: _____
Kelli Dunne

Date: _____

CC:
Playroom Learning Center, LLC - Owner
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