

Notice of Findings

Notice To: Ashlee Lewis - Director

Facility Name: Miss Ashlee's Childcare

Owner:

Site Address: 1536 S. Oakcrest

City/State/Zip: Casper, WY 82601

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 09/21/2022, and investigated by Robyn Harbison.

A statement of childcare allegation, CPL-5363, was provided on 09/29/2022.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 2. Capacity/Supervision Requirements.

Allegation: On September 21, 2022 in the morning reporter alleges they saw a child playing in the parking lot and then ran into the street and out in front of a car. Child was by himself. Unknown staff member then came out of the building and took the child back inside.

Explanation of Findings: Based on information gathered and interviews during the investigation it was discovered that on September 21, 2022 a child ran out of the front door of the facility and was left unsupervised. The child was located outside in front of the building by staff.

Action Required: Facility must remain within supervision requirements at all times. Please submit a corrective action plan to the licensing office showing how you will assure compliance and maintain supervision of children at all times to avoid future violations.

Corrective Action Plan Due Date: 10/15/2022

Corrective Action Plan Achieved Date:

Compliance Due Date: 10/15/2022

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Robyn Harbison
Address: 444 W. Collins Ste. #2100
City/State/Zip: Casper WY 82601
Phone: 307-473-3985
Email: Robyn.Harbison@wyo.gov

Licenser Supervisor: Stoney Busch
Address: 444 W. Collins Ste. #2100
City/State/Zip: Casper WY 82601
Phone: 307-473-3933
Email: Stoney.Busch@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Robyn Harbison', written over a horizontal line.

Robyn Harbison

Date: 10/05/2022

CC: