## **Notice of Findings**

**Notice To:** Amy M Calhoun - Director

Facility Name: Sublette BEEP

Owner:

**Site Address:** 665 N. Tyler

City/State/Zip: Pinedale, WY 82941

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 03/10/2020, and investigated by Kelli Dunne.

A statement of childcare allegation, CPL-4928, was provided on 03/19/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

## 1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 2. Capacity/Supervision Requirements
(m) There shall be at least one (1) adult staff supervising the care of children at all times.

Allegation: On 3/10/2020 a report was received that on 3/9/2020 a child was left outside alone and away from any adult supervision.

Explanation of Findings: Through interviews and the report received by the director, it was established that on 3/9/2020 a child was left outside alone and away from adult supervision. Child Care Licensing Rules require that there shall be at least one adult staff supervising children at all times.

Action Required: A Corrective Action Plan needs to be developed outlining how this will not happen in the future.

Corrective Action Plan Due Date: 04/03/2020

Corrective Action Plan Achieved Date: Compliance Due Date: 03/10/2020

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

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Signature

Kelli Dunne

CC:

Date: 03/26/2020