

**Notice of Findings**

**Notice To:** TAMMY L WILSON - Director  
**Facility Name:** KID & COMPANY DAYCARE & PRESCHOOL  
**Owner:**  
**Site Address:** 595 BRAMWELL  
**City/State/Zip:** Green River, WY 82935

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 03/06/2020, and investigated by Joshua Seilaff

A statement of childcare allegation, CPL-45211, was provided on 03/06/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

---

**1. Finding: Non-Compliant**

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

Explanation of Findings: During the visit to monitor staff records on 03/06/2020, it was observed that Megan Willis does not have fingerprints, sex offender, orientation or preservice health and safety on file at the time of the visit.

Action Required: Please provide a corrective action plan to child care licensing stating how you will ensure that staff will have all qualifications on file and on site at all times. Please submit along with the corrective action plan, a new CCL 205 staff/non-staff summary detailing the qualifications and dates for each of your staff that are on file. The facility can expect future monitoring visits to ensure compliance.

Corrective Action Plan Due Date: 03/23/2020

Corrective Action Plan Achieved Date:

Compliance Due Date: 03/23/2020

Compliance Achieved Date:

**2. Finding: Non-Compliant**

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or

volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

Explanation of Findings: During the visit to monitor staff records on 03/06/2020, it was observed that Mikkie Scott is still employed at the facility-per assistant director, and does not have Central Registry, Sex Offender, and orientation on file and available at the time of the visit.

Action Required: Please submit a corrective action plan to child care licensing stating this staff members employment status and detailing how you will ensure that when you have a minor working for your facility and they transition to an adult at age 18, you will have all documentation and staff qualifications on file and current. Please state on the corrective action plan how you will communicate with child care licensing and the staff at your facility, any staffing changes that might impact compliance with child care licensing. Please state on the corrective action plan the importance of submitting requested staff documentation and proof of qualifications to child care licensing when/if requested to ensure compliance. Future monitoring visits will be possible to maintain and ensure compliance.

Corrective Action Plan Due Date: 03/23/2020

Corrective Action Plan Achieved Date:

Compliance Due Date: 03/23/2020

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Joshua Seilaff  
Address: 215 W Buffalo, Rm 359  
City/State/Zip: Rawlins WY 82301  
Phone: 307-328-0612  
Email: Joshua.Seilaff@wyo.gov

Licenser Supervisor: Stoney Busch  
Address: 851 Werner Ct Suite 200  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature: \_\_\_\_\_  
Joshua Seilaff

Date: \_\_\_\_\_

CC: