

Notice of Findings

Notice To: Stacie L Lira - Director
Facility Name: Little Tots Daycare
Owner:
Site Address: 127 Arrowhead Rd.
City/State/Zip: Torrington, WY 82240-0000

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 10/19/2022, and investigated by Michelle Tucker.

A statement of childcare allegation, CPL-5379, was provided on 10/20/2022.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Owner, Director, and Staff Requirements.

(e) All staff, household members, substitutes, and volunteers shall complete child abuse/neglect Central Registry background checks and a National and state Sex Offender Registry check once a year, for Wyoming and each state the person has lived in the past five (5) years. These checks shall be kept current at all times, using the date the check was performed as the initial date, and repeated every year thereafter. An out-of-state abuse/neglect Central Registry background check for states lived in during the past five (5) years do not have to be repeated unless the person has lived in that state since the last check was performed. The Department may require a new child abuse/neglect Central Registry background check at any time for staff, household members, substitutes, and volunteers.

Allegation: It has been found during a review of staff records of the facility on October 19, 2022, the the director of the facility's central registry abuse and neglect background check and sex offender background check are expired.

Explanation of Findings: It has been found during a review of staff records of the facility on October 19, 2022, the the director of the facility's central registry abuse and neglect background check and sex offender background check are expired. These checks were not submitted timely and have not been processed as of 10/19/2022. The previous central registry abuse and neglect screening expired on October 5, 2022 and the sex offender check expired on October 6, 2022.

Action Required: Complete online or submit a paper copy of the central registry abuse

and neglect screening no later than the end of business on 10/20/2022. Complete a corrective action plan detailing how you will ensure that background checks are submitted in a timely manner and results are on file prior to operating.

Corrective Action Plan Due Date: 11/02/2022

Corrective Action Plan Achieved Date:

Compliance Due Date: 10/20/2022

Compliance Achieved Date:

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Kathy Geringer
Address: 1556 Progress Court
City/State/Zip: Wheatland WY 82201
Phone: 307-322-3790
Email: Kathy.Geringer@wyo.gov

Licenser Supervisor: Michelle Tucker
Address: 1510 East Pershing Blvd
City/State/Zip: Cheyenne WY 82001
Phone: 307-777-5151
Email: Michelle.Tucker1@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Michelle Tucker', written over a horizontal line.

Date: 10/20/2022

Michelle Tucker for Kathy Geringer

CC: