

**Notice of Findings**

**Notice To:** Yvonne Reyna - Director

**Facility Name:** Little Blessings

**Owner:**

**Site Address:** 195 Pronghorn St. Ste. B

**City/State/Zip:** Casper, WY 82601

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 12/20/2019, and investigated by Ashley Dame

A statement of childcare allegation, CPL-44856, was provided on 12/20/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

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1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 9. Training

(b) Within three (3) months of staff's start date and prior to assuming responsibility for unsupervised direct care of children, all staff shall receive the approved pre-service and facility staff orientation training.

Explanation of Findings: Explanation of finding of non-compliance. At the 12/20/19 visit, it was observed that staff did not have staff orientation within three months of hire or prior to assuming responsibility for direct care of children.

Action Required: Please submit a corrective action plan detailing how you will assure staff orientation is completed in accordance with licensing rule.

Corrective Action Plan Due Date: 01/03/2020

Corrective Action Plan Received Date:

Compliance Due Date:

Compliance Achieved Date:

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements

Section 3. Provider, Director, and Staff Requirement

(a) Before the provider, director, their staff, household member, substitute or volunteer assume responsibility for the direct care of children, work in the facility or move into the Family Child Care Home or Family Child Care Center, the following shall be on file:

(iv) Completed National Sex Offender Registry check and state Sex Offender Registry

checks for Wyoming and for each state the person has lived in for the past five (5) years for staff, household members, substitutes, and volunteers. A person shall not be employed or present in the facility if the Sex Offender Registry check(s) states the person is a registered sex offender.

Explanation of Findings: Explanation of finding of non-compliance. At the 12/20/19 visit, it was observed that two staff hired in October did not have sex offender registry checks for Wyoming on file.

Action Required: Please submit a corrective action plan detailing how you will assure these are completed and in the files for all staff.

Corrective Action Plan Due Date: 01/03/2020

Corrective Action Plan Received Date:

Compliance Due Date:

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Ashley Dame  
Address: 851 Werner Ct Suite 200  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3985  
Email: ashley.dame@wyo.gov

Licenser Supervisor: Stoney Busch  
Address: 851 Werner Ct Suite 200  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature: \_\_\_\_\_  
Ashley Dame

Date: \_\_\_\_\_

CC: