

Notice of Findings

Notice To: Amanda Lack - Director
Facility Name: Little Lambs at Presbyterian Church
Owner: Presbyterian Church of Jackson Hole
Site Address: 1251 South Park Loop Road
City/State/Zip: Jackson, WY 83002

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 03/06/2020, and investigated by Veronica Endecott.

A statement of childcare allegation, CPL-4929, was provided on 03/13/2020.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 9. Training

(b) Within three (3) months of staff's start date and prior to assuming responsibility for unsupervised direct care of children, all staff shall receive the approved pre-service and facility staff orientation training.

Allegation: During facility visit on 3/5/2020, licenser observed a unqualified staff having responsibility for unsupervised direct care of a child.

Explanation of Findings: During the facility visit on 3/5/2020, it was observed by licenser that an unsupervised staff member had direct care of a child. The staff had not completed the pre-service training.

Action Required: Staff will need to be supervised until pre-service training can be completed. At the time of the visit director made adjustments so that the staff was supervised by a qualified staff. Please complete a Corrective Action plan that ensures staff will not have unsupervised direct care of children until fully qualified.

Corrective Action Plan Due Date: 03/27/2020
Corrective Action Plan Achieved Date:
Compliance Due Date: 03/06/2020
Compliance Achieved Date: 03/06/2020

The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.

The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Kelli Dunne
Address: 115 West Snowking Ave PO Box 547
City/State/Zip: Jackson WY 83001
Phone: 307-249-5848
Email: kelli.dunne@wyo.gov

Licenser Supervisor: Regien Hasperhoven
Address: 877 N 8th Street W, Second Floor
City/State/Zip: Riverton WY 82501
Phone: 307-857-9281
Email: Regien.Hasperhoven@wyo.gov

Signature:

A handwritten signature in black ink, appearing to read 'Veronica Endecott', written over a large, faint watermark that says 'WYOMING'. The signature is stylized and cursive.

Date: 03/13/2020

Veronica Endecott for Kelli Dunne

CC:

Presbyterian Church of Jackson Hole - Owner
1251 South Park Loop, Jackson, WY, 83001